



400 South Federal Hwy  
Hallandale Beach, FL 33009

REVISED: 08/15/13

(Refer to last paragraph under "Current Situation")

## City of Hallandale Beach City Commission Agenda Cover Memo

<b>Meeting Date:</b>	August 21, 2013		<b>Item Type:</b> <i>(Enter X in box)</i>	<b>Resolution</b> <b>X</b>	<b>Ordinance</b>	<b>Other</b>	
<b>Fiscal Impact:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Ordinance Reading:</b> <i>(Enter X in box)</i>	<b>1st Reading</b>		<b>2nd Reading</b>	
		<b>X</b>	<b>Public Hearing:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Yes</b>	<b>No</b>
					<b>X</b>		<b>X</b>
<b>Funding Source:</b>	N/A		<b>Advertising Requirement:</b> <i>(Enter X in box)</i>	<b>Yes</b>		<b>No</b>	
						<b>X</b>	
<b>Account Balance:</b>	N/A		<b>Quasi Judicial:</b> <i>(Enter X in box)</i>	<b>Yes</b>		<b>No</b>	
						<b>X</b>	
<b>Project Number :</b>	N/A		<b>RFP/RFQ/Bid Number:</b>	N/A			
<b>Contract/P.O. Required:</b> <i>(Enter X in box)</i>	<b>Yes</b>	<b>No</b>	<b>Strategic Plan Priority Area:</b> <i>(Enter X in box)</i>				
	<b>X</b>		<b>Livable Community</b> <input type="checkbox"/> <b>Excellence in Government</b> <input checked="" type="checkbox"/> <b>Environmental</b> <input type="checkbox"/> <b>Sustainability</b> <input type="checkbox"/> <b>Economic Development</b> <input type="checkbox"/>				
<b>Sponsor Name:</b>	Renee C. Miller, City Manager		<b>Department:</b> <b>Police</b>	Dwayne S. Flournoy, Chief of Police			

### Short Title:

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF HALLANDALE BEACH, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE AN ASSIGNMENT OF THE REGIONAL INTERLOCAL AGREEMENT WITH BROWARD COUNTY SHERIFF'S OFFICE TO BROWARD COUNTY, ATTACHED AS EXHIBIT 3, FOR COOPERATIVE PARTICIPATION IN A REGIONAL PUBLIC SAFETY INTRANET; AND PROVIDING AN EFFECTIVE DATE.

## **Staff Summary:**

### **BACKGROUND:**

An inter-local fire-centric agreement between the City of Hallandale Beach and the Broward Sheriff's Office (BSO) to support Closest Unit Response (CUR) was executed on February 16, 2009. CUR is specific to fire rescue agencies. Therefore, the Police Department was not part of this agreement.

On February 26, 2013, the City of Hallandale Beach entered into this same inter-local agreement with Broward County, as a result of their taking over Regional Communications from BSO. In connection with the Second Amendment, the County and each municipal participant agreed to expand the inter-local agreement to include all shared communications-related functions, as a result a Regional Interlocal Agreement (RILA) has been developed and is to be executed by the County and all participating agencies. In addition to the currently utilized Fire Records Management System (FRMS), this amendment includes a Law Records Management System (LRMS) as part of its public safety intranet that supports county-wide police, fire, and emergency services.

### **WHY ACTION IS NECESSARY:**

Executing this Assignment of the Regional Inter-local Agreement (RILA) is the first step necessary for the City to receive LRMS services and support from Broward County Office of Communication Technology. Furthermore, Broward County Office of Communication Technology requires the City Commission to authorize the City Manager to execute the proposed Assignment of the RILA in order to join the Regional Law Enforcement Records Management System.

### **CURRENT SITUATION:**

The Hallandale Beach Police Department seeks a commercial-off-the-shelf records management, case management, and field base reporting system. Operational benefits from this new system will include, but are not limited to: more accurate and complete data in a more timely fashion; reduction of redundant data entry, which leads to greater efficiency and accuracy; and more complete, accurate, timely, and accessible information.

The Regional Law Enforcement Records Management System is expected to meet, at a minimum, the following requirements:

- Must support multi-agency and multi-jurisdictional environments;
- Be able to restrict user access according to authorization levels;
- Be Uniform Crime Reports (UCR)-compliant and provide Summary Based Uniform Crime Reports that conform to standards established by the State of Florida;

- Be user friendly with Officer Safety in mind;
- Data entry needs to be kept to a minimum, i.e. re-keying of information is unacceptable;
- Must provide an easy method for users to generate reports from the data collected;
- Must not retain draft copies of report narrative;
- Reports must be able to be reviewed by multiple supervisors;
- Be able to log all accesses and/or changes to records;
- The case management function must be available to all authorized users. Case management includes the ability to collect unique information specific to their area of responsibility by using any number of fields;
- Must be capable of redacting information for reports disseminated to outside agencies and/or the public; and,
- Must provide the ability to insert scanned documents or digital images into a case file.

The executed Assignment of the RILA will facilitate the procurement and implementation of a fully functional Mobile Field Reporting System (MFRS) and Law Enforcement Records Management System (RMS).

After the Assignment of the RILA is executed, Broward County will issue an amended RILA between Broward County and the City of Hallandale Beach providing for cooperative participation in a Regional Public Safety Intranet effective October 1, 2013. The amended RILA will provide changes to demarcation points, such as transferring dispatch services from cities to County responsibility, fire station alerting, and a hosted master site for radio system. The amended RILA will be presented along with the Agreement to participate in the Consolidated E-911 Communication system to the City Commission for approval at the September 3, 2013 meeting.

#### **FISCAL IMPACT ANALYSIS:**

There is no fiscal impact related to this item, as this is only a transfer of the assigned Regional Inter-local Agreement from BSO to Broward County.

<b>Proposed Action:</b>
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Staff recommends the City Commission adopts the attached resolution authorizing the City Manager to execute an assignment of the Regional Interlocal Agreement with Broward County Sheriff's Office to Broward County, Attached as Exhibit 3, for cooperative participation in a regional public safety intranet; and providing an effective date.

<b>Attachment(s):</b>
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Exhibit 1 – Resolution

Exhibit 2 – Cover Letter for RILA

Exhibit 3 – Assignment, Delegation, and Release Agreement